



Steps	Steps and Processes Description	Current Transfer medium
0	FORD Mexico sends RFQ to Terrel for tooling 3-D specs (DWS)	e-mail, Paper
1	Terrel requests quotations for casting and tooling from TDI	e-mail, Paper
2	3-D specifications (DWS) to DIMEX from Terrel	e-mail, Paper
3	"RFQ" to TDI from DIMEX (for tooling)	e-mail
4	Quote to DIMEX from TDI (for tooling)	Paper
5	Quote to Terrel from DIMEX (w/ tooling and casting cost)	Paper
6	Terrel approves quote (for tooling and casting)	Paper
7	PO to DIMEX from Terrel	e-mail, Compact Disk
8	PO to TDI from DIMEX	e-mail, Compact Disk
9	TDI prepares 3-D (DWS) tool engineering documents (see 9A below)	e-mail, Compact Disk
9A	(Steps when DIMEX ships original Die Set to TDI for tooling)	
	DIMEX picks transporter	
	DIMEX prepares paperwork for Freight Forwarder (bill of lading, packing list, invoice, certificate of origin)	Paper
	DIMEX sends paperwork to Freight Forwarder	Paper
	DIMEX gives hard copy of paperwork to truck driver	Phone
	DIMEX verifies freight forwarder receipt of paperwork	e-mail, Phone
	DIMEX verifies receipt of die set	e-mail, Phone
10	DIMEX receives documents (DWS) for approval	e-mail, Compact Disk
11	DIMEX approves engineering docs (so that TDI starts construction)	e-mail, Compact Disk
12	TDI applies engineering changes to tooling	
13	TDI tries out tooling and generate dimensional reports	
14	TDI fixes tooling and prepares shipment papers	e-mail
15	TDI ships to DIMEX	E/CD
16	DIMEX samples and reports to Terrel to get final approval	E/CD